

	<u>ISO 9001 : 2015 DOCUMENT</u>		Doc. No.: IIVR/IS15/10
	ICAR – Indian Institute of Vegetable Research, Varanasi		Dated: 12/03/18
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**REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE – Post 7 CPC**

(Ref: OM No. A-27012/02/2017-Estt.(AL) dated 16 August, 2017)

**CERTIFICATE FROM THE HEAD OF INSTITUTION/ SCHOOL FOR REIMBURSEMENT  
OF CHILDREN EDUCATION ALLOWANCE**

Ref. No..... Dated:.....

It is to certify that Mr/ Miss.....  
 having Admission No..... D.O.B.....  
 Son/ Daughter of Mr/ Mrs .....  
 was studying in Class..... Sec..... Roll No.....  
 during the Academic Year 20..... to 20..... in.....  
 .....School/ Institution  
 having Affiliation/ Regd. No./ Code No. ....  
 and has ..... Pattern/ Curriculum.

Place:

Dated:

**Signature of the Principal**  
(with Name & School Stamp)

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**Self-Declaration by the Employee**

I, .....(name) .....  
 (designation), in the Division/ Section/ Unit of ..... ICAR-IIVR, Varanasi do  
 hereby certify that my Son/ Daughter, Master/ Kumari .....  
 studied in Class..... Sec..... Roll No..... during the  
 Academic Year 20..... to 20..... in.....  
 ..... School.

I also certify that I have incurred expenditure to the amount of Rs..... (in  
 words.....) towards the  
 Education of my ward during the Academic Year 20..... to 20..... for which  
 reimbursement is being claimed. The amount claimed for reimbursement is true and correct. In  
 case of any discrepancy, I shall be solely responsible for the same.

Place:

Dated:

Signature of the Employee

Forwarded by concerned Head/ in-charge

(Name, Designation & Dated Signature)

To,

The Senior Admin. Officer

ICAR – IIVR, Varanasi.